



CITY OF AMHERST, OHIO

**OFFICE OF THE
CLERK OF COUNCIL
(440) 988-2420
(440) 988-2570 fax**

**OLGA SIVINSKI
206 SOUTH MAIN STREET
AMHERST, OH 44001
council@amherstohio.org**

Agenda Assignments and Committee Meeting Schedules for 3/4/19: (As amended with two additional items)

Agenda requests and committee meeting schedules:

- A-19-14 Finance Authorizing Safety/Service Director to enter into a contract to lease to purchase a 2019 Johnston VT651 Street Sweeper for the Street Department through the Ohio State Cooperative Purchasing Program**
- A-19-15 Community Development A Resolution approving an appointment to the Lorain County Board of Health**
- A-19-16 Finance Bid and award OPWC State Issue 1 Round 33 for N. Main and Cooper Foster Park Road improvements**

**Finance Monday, March 4, 2019 at 7:00 P.M. to consider A-19-14, A-19-16
Community Development March 4, 2019 following Finance A-19-15**

**Olga Sivinski
Clerk of Council**

City of Amherst
Request for Legislative Action Report

Agenda Number A - 02-19-15
Committee Comm. W. W.

Date: February 26, 2019

Submitted by: Mark Costilow, Mayor

Subject: A Resolution approving an appointment to the Lorain County Public Health Board.

Amount: \$

Account #:

Information: Attached

RECEIVED: 2-26-19

CLERK:

OS

Olga Sivinski

RECEIVED: 26 Feb 19

PRESIDENT:

Jennifer Wasilk
Jennifer Wasilk, Council President

Referred to the following committee:

Finance/Grants

Building & Lands

Streets

Community Development

✓

Executive & Insurance

Ordinance

Final Action Taken by Committee:

Utilities

Recycling

Technology

Police & Fire

Annexation

Committee of the Whole

Special Committee

Signature of Chairperson



**Lorain County
Public Health**

For the Health of Us All

February 20, 2019

Mayor Mark Costilow
City of Amherst
206 South Main Street
Amherst, Ohio 44001

Dear Mayor:

The position on the Lorain County Public Health Board representing the Cities of Amherst and Oberlin is up for appointment. Mr. Ed von Hofen is the current board member representing your community. He has been an asset to the board for many years. He has expressed his willingness to remain on the board for another five year term.

Mr. von Hofen's term ends on March 30, 2019. Prior to that date the Cities of Amherst and Oberlin can nominate him to represent the cities on the board for another five years or nominate another candidate. The new term will begin April 1, 2019 and end March 30, 2024. Once the council passes a resolution appointing the member to our board it would be helpful if you would forward a copy of the resolution to our offices. I have attached an example resolution for your use.

Thank you for your attention to this matter and we look forward to working with you to make the City of Amherst, and all of Lorain County, a healthy place to live, work and play.

Sincerely,

David Covell, R.S., MPH
Health Commissioner

RESOLUTION # _____

A RESOLUTION APPROVING AND CONFIRMING THE APPOINTMENT OF EDWARD VON HOFEN AS THE REPRESENTATIVE OF THE CITIES OF AMHERST AND OBERLIN ON THE LORAIN COUNTY PUBLIC HEALTH BOARD OF HEALTH.

WHEREAS, the Cities of Amherst and Oberlin are entitled to have one member representing them on the Lorain County Public Health Board of Health (the "Board");

WHEREAS, the five-year term of the Edward von Hofen as the current Board representative for the Cities of Amherst and Oberlin will expire on March 31, 2019;

WHEREAS, the Cities of Amherst and Oberlin traditionally jointly appoint representatives to the Board;

WHEREAS, the Mayor has recommended that Edward von Hofen be re-appointed to the Board; and

WHEREAS, the Ordinance Committee of _____ City Council, at its regular meeting on _____ recommended that Council approve and confirm such appointment.

NOW, THEREFORE, be it resolved by the Council of the City of _____, County of Lorain and State of Ohio:

SECTION 1: That the appointment of Edward von Hofen to the Board for a term of five years commencing April 1, 2019, to represent both Amherst and Oberlin is hereby approved and confirmed.

SECTION 2: That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3: That this Resolution shall take effect at the earliest period allowed by law.

1st reading _____

_____, President of Council

2nd reading _____

3rd reading _____

APPROVED

PASSED _____

Attest _____

_____, Mayor

Approved as to form by:

_____, Director of Law

City of Amherst
Request for Legislative Action Report

Agenda Number A - A-19-16
Committee Finance

Date: February 26, 2019

Submitted by: Mark Costilow, Mayor

Subject: Authorization to bid & award OPWC State Issue 1 Round 33 for N. Main & Cooper Foster Park Rd. improvements; declaring an emergency.

Amount: \$

Account #:

Information: Attached

RECEIVED: 2/26/19

CLERK:

es

Olga Sivinski

RECEIVED: 26 Feb 19

PRESIDENT:

Jennifer Wasilk
Jennifer Wasilk, Council President

Referred to the following committee:

Finance/Grants

✓

Building & Lands

Streets

Community Development

Executive & Insurance

Ordinance

Final Action Taken by Committee:

Utilities

Recycling

Technology

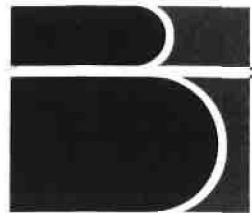
Police & Fire

Annexation

Committee of the Whole

Special Committee

Signature of Chairperson



BRAMHALL
ENGINEERING &
SURVEYING COMPANY

801 Moore Road • Avon, Ohio 44011 • 440/934-7878 • Fax 440/934-7879

Equal Opportunity • Affirmative Action Employer

January 24, 2019

Mayor Mark Costilow
City of Amherst
206 South Main Street
Amherst, Ohio 44001

Reference: OPWC State Issue 1, Round 33
N. Main Street and Cooper Foster Park Road Improvements, City of Amherst
Design and Construction Services Proposal

Dear Mayor Costilow:

Please accept the following Proposal for Final Professional Engineering and Surveying Services pertaining to the above referenced project.

Project Description

This safety improvement project will provide improvements to several sections of North Main Street as well as the intersection with Cooper Foster Park Road. These heavily traveled roadways are main thoroughfares within the City of Amherst. Improvements include resurfacing of a portion of N. Main St., reconstruction of a portion of N. Main St. to relocate roadway away from an eroding hillside and widening of N. Main St. on the approach to the Cooper Foster Park Road intersection for additional turn lane storage length. Cooper Foster Park Rd. will also be widened to realign westbound traffic through the intersection. Lastly, storm and drainage improvements will be performed to maintain drainage along reconstructed areas.

Turn lane improvements will be provided as recommended in the Traffic Engineering Study performed by TMS Engineers. The recommended turn lane improvements have been included with this project. This project will greatly improve road rideability and safety for the traveling public. Reflective signage upgrades will provide additional safety throughout the corridor.

The Project has been submitted to the Lorain County Engineer's Office for OPWC Issue I, Round 33, funding for 2019. The project was placed on the funded list for OPWC with funds becoming available in July of 2019. The project has been divided into two parts since the OPWC funding is not available until July of 2018.

Project Schedule:

Final Engineering and Design – December 2018 to May 2019
Bidding and Construction – May 2019 to May 2020

N. Main Street and Cooper Foster Park Road Improvements
Design and Construction Services Proposal

Scope of Services

To meet your objectives the project Scope of Services to be provided by Bramhall Engineering & Surveying Company (BESC) shall include the following:

Task I – Plan Preparation and Bidding Administration

- Perform topographic survey of the project area.
- Coordinate with the Amherst Utility Department on relocation of any sanitary, water, storm and electric infrastructure.
- Contact OUPS and work with Private Utility Companies on to resolve any utility conflicts.
- Assist the City of Amherst in scheduling and coordinating meetings with affected residents within the project area.
- Coordinate with the project Geotechnical Sub-consultant who will perform bores and cores of existing soil and pavement to be rehabilitated. Cores will be utilized to determine existing pavement and sub-base buildup and will provide for a basis to determine the details of the proposed pavement rehabilitation.
- Coordinate with the project Traffic Engineer Sub-consultant who will development Traffic Signalization Plans for the Intersection.
- Prepare construction plans and specifications.
- Prepare stormwater management calculations and report.
- Prepare bid documents and administer the bidding process including preparing a bid form, engineers estimate, attend prebid meeting, issue addendums as required in response to contractor questions, tabulation of bids, bid review, and bid recommendation.

Task II – Construction Administration and Inspection

- Provide full time project representative to provide onsite inspection.
- Verify contractor conformance to project specifications and City requirements.
- Verify material quantities.
- Conduct a preconstruction meeting, and regular routine project meetings.
- Review of Construction Pay Requests for accuracy and completeness, determination of contract quantities and resolution of onsite issues.
- Provide initial construction staking & layout as required to facilitate construction.
- Provide Inspector Markup as-builts of the constructed improvements.

Construction and Engineering Budgets are as follows:

The funding breakdown for this work is approximately 46% OPWC Grant/Loan and 54% Local Amherst Monies. The detailed breakdown of costs can be found in the attached cost estimate and a general summary is listed below:

N. MAIN ST. AND COOPER FOSTER PARK RD. IMPROVEMENTS CONSTRUCTION SUBTOTAL:	\$1,080,000.00
GENERAL CONSTRUCTION CONTINGENCY TO BE AUTHORIZED BY THE CITY:	\$108,000.00
N. MAIN ST. AND COOPER FOSTER PARK RD. IMPROVEMENTS CONSTRUCTION TOTAL:	\$1,188,000.00
ENGINEERING AND CONSTRUCTION ADMIN:	\$164,500.00
STATE OF OHIO PERMIT FEE'S, ADVERTISING AND COUNTY RECORDING FEE'S	\$500.00
TOTAL OVERALL PROJECT COST	\$1,353,000.00
OPWC FUNDING	\$625,000.00
CITY OF AMHERST FUNDING	\$728,000.00

Professional Services Fee


Engineering and Construction Administration..... **\$124,500.00**

Clarifications and Exceptions:

1. A Right-of-Way Survey and/or Right-of-Way Dispute Resolution is not included in the Scope of Services.
2. Temporary and Permanent Easements are not included. The project is intended to be constructed within the existing public right of way.
3. Advertising, Notice of Commencement recording fees and Permit fees, if required, are by the City of Amherst. We estimate these fee's to be approximately \$1,000.
4. Engineering costs appropriated in 2018 have are not included per previous authorization.

ACKNOWLEDGED & ACCEPTED

**BRAMHALL ENGINEERING &
SURVEYING COMPANY**

By: 
Aaron P. Appel, P.E.
Title: Project Manager
Date: January 24, 2019

ACKNOWLEDGED & ACCEPTED

**MAYOR MARK COSTILOW
CITY OF AMHERST**

By: _____
Title: _____
Date: _____
City of Amherst P.O. # _____